

Postbridge Village Hall

AGM 2018

25th April 2018

Opening

The AGM of the Postbridge Village Hall was called to order at 7.30pm on 25th April 2018 by Chairman Stephen Arrowsmith-Brown.

Present

Pat Audas, Annabel Caunter, Jackie Gee, Stephen Arrowsmith-Brown, Tessa Arrowsmith-Brown, Martyn Longley, Mark Shackleton, Jassy Shackleton.

Members of the Public present

Chetan, Sara Drew, Ian Drew, Paul Hammett, Colin Waite.

Apologies

Sue Hammett, Julian Greatrex.

Approval of Agenda

The agenda was unanimously approved as distributed.

Approval of Minutes

The minutes to this meeting had previously been circulated and they have appeared on the Village Hall website. All those present agreed to the accuracy of the AGM 2017 minutes.

Matters Arising

The date for the celebration of the completion of the new Electrical Building is to be moved from the original date due to unforeseen circumstances it is hoped that it could now be the 6th July 2018. Jackie Gee will contact a hirer who has already hired the hall on this date. However, if this cannot be changed another date will be sought.

The new Electrical Building will cost in the region of £5,700.00-£6,000.00 included in this will be the tiling of the Toilets and the doors in disrepair will be repaired. Any monies left will be put to other uses.

Chairmans Report

Pat was thanked for his comprehensive and detailed statements regarding the Halls bank account.

Martyn was thanked for replacing light fittings and repairing the Ladies toilet.

Annabel was thanked for all her hard work in keeping the Village Hall clean and tidy for the hirers. Annabel is also taken on the role as Social Events Manager.

Jackie Gee was thanked for the time she gives to the Village Hall and for all the bookings she undertakes, and the assistance given to the hirers.

There is no doubt that this year has been a successful year with a fantastic barn dance being held which will now hopefully be held every other year.

The other Committee Members were thanked for their continuing support of the Village Hall without whose support there simply would be no Village Hall. Village Halls do not run themselves and a lot of work goes on behind the scenes. Apologies for any one that should be mentioned but have not.

Treasurers Report

Pat gave a comprehensive report on the financial status of the hall. A balance sheet, profit and loss statement and current bank statement were issued to attendees. The actual excess of income 17/18 = £906.53.

The Hall bank account is in credit and the balance as at the 24th April 2018 is £11138.83

The total ring fenced originally for the shed refurbishment is £5106.10.

The Co-Op is yet to be added in the bank account but has increased.

Health and Safety Update

Stephen had received an email from Lynette and Adam regarding the Health and Safety for the Village Hall. The Pat Testing of all electrical goods is to be done annually. It is hoped that the Annual Pat Testing can be carried out at the same time as Sara and Ian Drew have theirs, being the new owners of Beechwood B & B.

Mark the new H & S representative has also downloaded Health & Safety document regarding the requirements needed for Village Halls. There are no issues at this time.

The location of the Defibrillator which is based at Postbridge Visitor Centre need to be advertised more and it has been agreed that Laminated signs x 3 could be done and be placed in the window of the Village Hall, on the door of the Village Hall and possibly the Village Shop if Gerald and Annie agree. It was also suggested investigations could be done to see if there is an official sign that could be put up indicating the location of the Defibrillator.

Booking Update

Jackie gave a report on the hall bookings and has been busy with over 57 bookings so far. Jackie would like the dates booked to be put on the Postbridge Web Site so Hirers can see first hand the dates already taken. Bookings have been taken for 17 x Rehearsing Play, Whist, Cycling Event, Singing, Birthday Parties.

Nominations of Committee Officers

Stephen Arrowsmith-Brown is to carry on as Chairman

Pat Audas is to carry on as Treasurer

Jassy Shackleton will continue as Secretary

Annabel Caunter will now be known as the Social Events Manager

Jackie Gee to continue as the Bookings Officer

Mark to continue as H & S Officer

Stephen thanked the other Committee Members for their past and continuing support.

Colin Waite was asked to join the Committee and was proposed by Jackie Gee and seconded by Tessa Arrowsmith-Brown. Those present unanimously agreed.

Stephen wanted to thank Sue Hammett who was now going to retire from the Village Hall Committee for her contribution and hard work for many years.

A.O.B

During the recent cold spell the Water Filter had spilt and water had been pouring out the back. The water is pumped from a bore hole. The plumber Martin was able to come out and fix and replace the filter and insulate it as best as he could. Martin will check the components annually. It was not known when it was last done but Paul said he was sure that it was done in the last 2 years when the piping had been done in the hall.

Door repair is a matter of priority. There was the suggestion of a plastic door but the entrance and doorway has to be suitable for wheelchair and disabled access.

Stephen will look into getting a picnic table.

Paul Hammett asked that the minutes be put on the Postbridge Web Site like it used to be. Jassy will look into this although no one is sure who is the Administrator for this site. Once known they will be approached to see if this is possible.

Next Meeting

Meeting was adjourned at 8.30pm by Stephen Arrowsmith-Brown. The Date and Time of the next Village Hall Meeting to be advised.

Minutes submitted by: Jassy Shackleton